

The World and Eurasia(TWE)

Tips for Writing a Manuscript

1. Basic writing tips

A. Manuscripts that have not been prepared according to the guidelines for manuscript submission and preparation will be deferred from review until the pointed out issues are immediately reflected and re-submitted. The editorial board may revise the format of the manuscript that has been confirmed for publication.

B. Language: The text should be written in one of Korean, Chinese, Japanese, English, and Noh, but other languages may be used according to the decision of the editorial board. The title, author's name and affiliation/position, abstract, and 5 key words must be written in the main language and in a language different from the main text.

C. Basic format: font size 10 for body text, font size 9 for footnotes, Hancom Office Hangul or Microsoft Word basic format for the rest

D. Chapter, Section, Section: Roman numerals (I., II., ...), Arabic numerals (1., 2., ...), alphabetical order (A., B., ...).

E. Table: After writing <table number> above the table, indicate the source as a footnote.

F. Figure: Write the title of the figure above the figure with <figure number>, and indicate the source in a footnote.

G. Acknowledgement: You can write an asterisk in the footnote column on the first page of the manuscript, such as research funding support or the fact of the presentation of the first draft.

H. Proper nouns can be written in parentheses only when they first appear. After that, there is no sickness.

I. Quotations: Enclose sentences in double quotation marks, and put phrases or words in single quotation marks.

J. Foreign language and foreign language transcription: In principle, it follows the foreign language and foreign language transcription method of the National Institute of the Korean Language.

K. Manuscript revision process: After submission, review and publication is confirmed, the author submits the final revision. The editorial board sends the first edited version of the final edited version to the author, and publishes the revised final edited version after review by the author.

2. Guidelines for writing footnotes and references

A. Common matters

- 1) The guidelines for writing footnotes and references are the same, but in references, page numbers are omitted and a period is written at the end.
- 2) References are first sorted in the order of Korean, Chinese, Japanese, English, and old texts, and for literature in the same language, sorted in the order of books and research reports, academic papers and research reports, contributions and articles to periodicals, and Internet sources. In the same type of literature, the latest publications and publications are sorted first.

B. Korean, Chinese, Japanese literature

1) Books and research reports

Name of author, 『Name of book』 (place of publication: publisher, year of publication), p. page number.

- If an ISBN is assigned to a research report, it is treated as a book.
- If there are more than two authors, write the authors' names in order after commas.
- If there are three or more authors, write 'et al.' after the first author's name and omit the rest of the author's names.
- If there is a separate editor, write the name of the editor followed by '(edition)'.

<Example 1> Baek Junki, 『The Birth of Eurasian Empire』 (Seoul: Hongmungwan, 2014), p. 30.

<Example 2> Park Sang-nam, Lee Jong-moon, Park Jeong-ho, Kim Seon-rae, 『Putin's Russia』 (Paju: Hanul, 2007), pp. 19-20.

<Example 3> Yoon Seong-wook, et al., 『Russian invasion of Ukraine and the conflicting world』 (Seoul: Korea Consensus Institute, 2022), pp. 3-10.

2) Academic thesis and research report series

Author name, "Title of thesis or research report," 『Name of journal or research report series』 Volume number-number (published year), p. page number.

- If there are more than two authors, write the authors' names in order after commas.
- If there are three or more authors, write 'et al.' after the first author's name and omit the rest of the author's names.

<Example 1> Je Seong-Hun, "Changes in Russia-Mongolia Relations in the Post-Cold War Period: Focusing on the Geopolitical 'Buffer Country' Concept," 『The Korean Journal of International Politics』 50-2(2010), p. 170.

<Example 2> Choi Pil-soo, "Analysis of Xi Jinping's Power Consolidation - Development

Dictatorship and Management Dictatorship,” 『Acta Eurasiatica』 9-1(2018), pp. 5-6.

<Example 3> Park Jeong-ho, Jung Min-hyeon, and Kim Cho-rong, “President Nazarbayev’s Resignation and Kazakhstan’s Political Outlook,” 『KIEP World Economic Focus』 2-6(2019), p. 3.

3) Periodical contributions and newspapers

Name of Author, “Title,” 『Name of Periodical』 (Year of Publication. Month. Day).

If it is difficult to write the newspaper or writer’s name, it can be omitted.

Example 1) Je Seong-Hun, “Yalta, Malta, and Crimea,” 『Seoul Shinmun』 (2015. 3. 17).

Example 2) “Should North Korea issue a message to continue dialogue… Shall we find a new way of ‘close contact with China and Russia’,” 『Kyunghyang Shinmun』 (2019. 3. 25).

4) In the case of reciting an already cited document

- If cited immediately before, **Ibid., p. page number.**
- In all other cases, **the name of the author or writer, op. cit., p. page number.**

5) In case of citing a translated book

Author’s name (translator’s name), 『Book name』 (Publication: publisher, year of publication), p. page number.

<Example> Yevgeny Primakov (as Kim Seok-hwan), 『Terrorism and World Politics』 (Seoul: Random House Korea, 2005), p. 203.

6) In case of recitation

- Documents to be cited should be written according to the above format, followed by a colon, and the literature cited by the document to be cited should be written according to the above format.

<Example> Yevgeny Hong and Shin Beom-sik, “China’s Central Asian Strategy and China-Kazakhstan Economic Cooperation: Current Status and Prospects,” 『Asia Review』 4-2(2015), p. 192; Cho Jung-won, “Energy Cooperation between China and Central Asia after the 2018 International Financial Crisis,” 『Acta Eurasiatica』 8-1(2017), p. 59.

C. English and Russian literature

1) Books and research reports

Author name (last name, first name), book name (italics) (place of publication: publisher, year of publication), p. page number.

- If an ISBN is assigned to a research report, it is treated as a book.
- If there are two or more authors, write the author's name (first name, last name) in order after commas.
- If there are three or more authors, write the first author's name followed by 'et al.' and the rest of the author's name can be omitted.
- If there is a separate editor, write the name of the editor followed by '(ed.)' and omit the rest of the authors. If there are two or more editors, mark '(eds.)'.

<Example 1> Spykman, N. J., *The Geography of the Peace* (New York: Harcourt, Brace & World, Inc., 1944), p. 43.

<Example 2> Зонн, И. С., С. С. Жильцов, *Арктическая гонка: захватить и разбурить* (Москва: Восточная книга, 2013), pp. 16-17.

<Example 3> Cadier, David, Margot Light(eds.), *Russia's Foreign Policy: Ideas, Domestic Politics and External Relations* (Basingstoke: Palgrave Macmillan, 2015), p. 13.

2) Academic thesis and research report series

Author name (last name, first name), "Title of thesis or research report," title of journal or research report series (italics), volume number-number (published year), p. page number.

- If there are two or more authors, write the author's name (first name, last name) in order after commas.
- If there are three or more authors, write the first author's name followed by 'et al.' and the rest of the author's name can be omitted.

<Example 1> Mackinder, H. J., "The Geographical Pivot of History," *The Geographical Journal* 23-4(1904), pp. 421-437.

<Example 2> Истомин, А., К. Павлов, В. Селин, "Экономика арктической зоны России," *Общество и экономика* 7(2008), p. 161.

3) Periodical contributions and newspapers

Name of author, "title," title of periodical (italics) (year. month. day of publication).

- In the case of an newspaper, the author's name can be omitted.
- <Example> "Suddenly, A Wider World Below the Waterline," *The Economist* (2009. 5. 14).

4) In the case of reciting an already cited document

- In the case cited immediately above, **Ibid., p. page number.**
- In all other cases, **the name of the author or writer, op. cit., p. page number.**

5) In case of recitation

- Documents to be cited should be written according to the above format, followed by a colon, and the literature cited by the document to be cited should be written according to the above format.

3. Internet Resources

Name of author, "data title," Internet address (search date: search year. month. day).

- If it is difficult to write the author's name, it can be omitted.

<Example 1> "Geomundo Incident," <http://contents.history.go.kr> (search date: 2018. 3. 16).

<Example 2> CIA, "The World Factbook," <https://www.cia.gov/library/publications/the-world-factbook> (search date: 2019. 2. 22).

<Example 3> "United Nations Convention on the Law of the Sea of 10 December 1982," http://www.un.org/depts/los/convention_agreements/convention_overview_convention.htm (search date: 2019. 2. 22).

4. Interview

Interviewee, affiliation and position (interview location, interview year.Month.Day).

- In the case of foreigners, foreign language combinations are allowed in parentheses.
- In the case of a written interview, indicate 'in writing' instead of the place of the interview.

<Example 1> Interview with Hwang Jin-hoi, head of the Korea Maritime and Fisheries Development Institute, Maritime Research Division (Busan, 2019. 3. 25).

<Example 2> Interview with Alexander Sokolov, Dean of Public Policy Department, Yaroslavl State University (Seoul, 2019. 2. 24).

<Example 3> Interview with Sergey Lukonin, Director of the Chinese Studies Center, Primakov Institute of World Economy and International Relations, Russian Academy of Sciences (in writing, 2020. 8. 31).